



ARTS UNIVERSITY BOURNEMOUTH

# BSC (HONS) FASHION MANAGEMENT AND STRATEGY WITH FOUNDATION YEAR



COURSE  
HANDBOOK

Undergraduate 2026/27

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# YOUR HANDBOOK

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This handbook serves as a comprehensive resource outlining the details of your course and contains essential documents to aid you during your studies at UK Management College. It is imperative that you read this handbook alongside your essential guide and consult our student web pages for further assistance. Additionally, pertinent information regarding the AUB (Arts University Bournemouth), including module handbooks, can be accessed via your virtual learning environment. Familiarising yourself with the contents of this information is crucial to support your academic journey.

## CONTACT INFORMATION

**Please keep a note of the following email addresses:**

Course Enquiries:	<a href="mailto:academicoffice@ukmc.ac.uk">academicoffice@ukmc.ac.uk</a>
Timetable Enquiries:	<a href="mailto:academicoffice@ukmc.ac.uk">academicoffice@ukmc.ac.uk</a>
Student Support:	<a href="mailto:studentsupport@ukmc.ac.uk">studentsupport@ukmc.ac.uk</a>
Financial Support:	<a href="mailto:funding@ukmc.ac.uk">funding@ukmc.ac.uk</a>
Reporting Absence:	<a href="mailto:academicoffice@ukmc.ac.uk">academicoffice@ukmc.ac.uk</a>
Student Wellbeing:	<a href="mailto:student.wellbeing@ukmc.ac.uk">student.wellbeing@ukmc.ac.uk</a>
Personal Academic Tutors:	<a href="mailto:sst@ukmc.ac.uk">sst@ukmc.ac.uk</a>



# WELCOME TO UKMC

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At UK Management College, we envision a world where every aspiring individual has the chance to access premier higher education.

We will contact you with important information and updates about your course via your student email address provided by the Arts University Bournemouth, so please make sure you check your student email regularly.

To avoid overlooking any critical university correspondence, such as academic summaries or outcome results, we advise arranging for the forwarding or redirection of your Arts University Bournemouth's emails to your personal email account, particularly if your Arts University Bournemouth email is not your primary account. If you update your personal details, such as your phone number or address, please notify us at: [sao@ukmc.ac.uk](mailto:sao@ukmc.ac.uk).

**Key staff and contact details:**

Student Support: [studentsupport@ukmc.ac.uk](mailto:studentsupport@ukmc.ac.uk)

IT Services: [itsupport@ukmc.ac.uk](mailto:itsupport@ukmc.ac.uk)

Personal Academic Tutors: [sst@ukmc.ac.uk](mailto:sst@ukmc.ac.uk)



# WELCOME MESSAGE

01



**Prof. Jason Powell**  
Provost

As Provost of UKMC, it is with great pride that I warmly welcome you to our wonderful and inspiring learning community. We put our students at the heart of everything that we do. We actively listen and engage our learners because you are a driving force behind developments in the College. We focus on a truly outstanding student experience that develops your skills, knowledge, and self-confidence. You will make meaningful connections with all our friendly staff that fosters strong support throughout your studies to develop your personal and professional growth.

02



**Dr Muhammad Naeem**  
Dean

It is with great pleasure and enthusiasm that I extend a warm welcome to you as you embark on your academic journey with UK Management College. I am thrilled to be a part of your educational experience, and I look forward to supporting you in achieving your goals. Starting university is a significant milestone in your life, one that comes with exciting opportunities and challenges. Embrace this pivotal phase of your academic journey with confidence, knowing that UKMC is wholly invested in your success and well-being. Dive into this handbook, and let's pave the path to your bright future together.



# YOUR COURSE DIRECTOR

## **Ross McPhie MBA**

Course Director, BSc (Hons)  
Fashion Management and Strategy

Welcome to BSc (Hons) Fashion Management and Strategy. It is a pleasure to introduce myself as your Course Director and to welcome you to a course designed to develop the next generation of thoughtful, ethical, and commercially aware leaders in the global fashion and lifestyle industries.

My professional career has been shaped by a strong foundation in business management, combined with extensive experience across fashion, retail and strategic development. I have worked across both industry and higher education, bringing together real-world commercial insight with an academic approach to innovation, leadership, and enterprise. My background includes working with brands such as Nike, Berghaus, Rip Curl and Animal amongst others, I have worked across the globe understanding how the global fashion industry works. This blend of industry engagement and academic leadership informs my approach to this course: practical, forward-thinking, and grounded in the realities of contemporary fashion business.

This degree has been designed with a clear purpose, to equip you with the knowledge, skills and mindset required to operate confidently within a complex, fast-moving and globally connected industry. You will engage with key areas such as consumer insight, digital marketing, supply chain management, finance, and entrepreneurship, while developing a critical understanding of ethics and sustainability at every stage of the fashion system.

Above all, you will be part of a community that values curiosity, inclusivity and innovation. We are committed to supporting you not only as a student, but as a future professional equipping you to contribute meaningfully to an industry that must continually evolve. I look forward to working with you.

Ross McPhie MBA



# **BSC (HONS) FASHION MANAGEMENT AND STRATEGY WITH FOUNDATION YEAR**

## **WHY STUDY FASHION MANAGEMENT AND STRATEGY**

Studying fashion today is about far more than clothing, it is about understanding one of the most dynamic and influential global industries. Fashion sits at the intersection of culture, business, technology, and society, shaping how people express identity while reflecting wider economic, political, and social change. This makes it a powerful and relevant field of study for those who want to engage with the world critically and creatively.

Fashion is inherently collaborative and interdisciplinary. Studying it develops transferable skills in communication, problem-solving, data analysis and strategic thinking, skills that are highly valued across a wide range of careers. Through practical projects and industry-focused learning, you gain real-world experience that prepares you for roles in management, entrepreneurship, or further study.

To study fashion is to position yourself within an industry that is constantly evolving, one that needs innovative, ethical and forward-thinking leaders to shape its future.

**Delivery: Weekdays, Evening**  
**Intakes: April, October**  
**Campus: Manchester, Sunderland, Derby**  
**Tuition fees: £5,760 Year**

**Level: Undergraduate**  
**Awarding Body: Arts University Bournemouth**  
**Duration: 4 years**  
**Mode of Study: Full time**



## WHAT'S UNIQUE ABOUT THIS COURSE?

The BSc (Hons) Fashion Management and Strategy course is designed to develop graduates who are equipped to lead, innovate, and operate responsibly within the global fashion and lifestyle industries. At its core, the course aims to combine business management expertise with creative and critical thinking, enabling students to understand both the commercial and cultural dimensions of fashion.

A central educational aim is to build a strong foundation in fashion business operations, including areas such as supply chain management, merchandising, finance, and consumer insight. Students develop the ability to analyse data, interpret market trends and make informed strategic decisions, preparing them to respond effectively to the complexities of a fast-evolving global industry. Alongside this, the course fosters entrepreneurial thinking, encouraging students to generate and develop ideas that can translate into viable products, services, or business ventures.

Ethical and sustainable practice is embedded throughout the course, reflecting the urgent need for responsible leadership within fashion. Students are encouraged to critically evaluate the impact of business decisions on people, communities and the environment, and to develop approaches that balance innovation with social and environmental responsibility.

The course also aims to cultivate independent, reflective learners with strong professional skills. Through collaborative projects and industry-facing briefs, students enhance their communication, teamwork, and problem-solving abilities, while building confidence in their own perspectives and decision-making.

Ultimately, the educational aim is to produce adaptable, forward-thinking graduates who are not only employable, but capable of shaping the future of fashion through informed, ethical, and strategic practice.

# Course Modules

The BSc (Hons) Fashion Management and Strategy course is structured progressively across three levels, with modules building knowledge and complexity each year:

## 01 Foundation Year

- Creative Challenge 1
- Creative Challenge 2
- Final Major Project

The Integrated Foundation Year is designed to provide a supported, engaging, and inclusive route into undergraduate study in the arts, media, and creative industries management.



## 02 Level 4 (Year 1)

- Social Media Marketing and Management
- The Fashion System
- Consumer Insights
- Business Finance

This stage introduces core concepts in fashion, consumer behaviour, digital marketing and business fundamentals.



## 02 2<sup>nd</sup> & 3<sup>rd</sup> year



## 03 Level 5 (Year 2)

- Sustainable Fashion Management
- Live Brief
- Career Planning
- Fashion Merchandising

At this level, you apply your learning to real-world contexts, including industry briefs and developing your career direction.

## 04 Level 6 (Year 3)

- Major Project Proposal
- Major Project Production
- Major Project Evaluation and Portfolio

The final year focuses on independent study, where you develop and deliver a self-directed project aligned to your career ambitions.





# TEACHING AND LEARNING

Every module is carefully designed with the academic presence in mind. Teaching will largely be comprised of lectures, practical classes, workshops, and seminars. Study materials will be accessible online, allowing students to engage with these at their own pace. The lectures will be recorded using Canvas Collaborate. In addition, there will be synchronous sessions that encourage small and threaded group discussions. During your induction week sessions, you will be introduced to various learning technology. The course focuses on developing essential learning capabilities such as reflection, application, critical evaluation, and analysis. Students will be required to study in an informative and participatory environment. Where necessary, appropriate guidance will be provided on reading materials.

## Canvas

All teaching materials for your modules are available through the Canvas portal, which also provides information on how to contact your module leader and tutors. You will be required to submit all assessments via the Canvas platform. For books and journals, you can find access through the Canvas reading list and the library website.



Upon enrolment, you will receive your access credentials, allowing you to log into Canvas from anywhere with an internet connection. A high-speed internet connection is strongly recommended for optimal performance. Accessing Canvas requires a web browser, and you should review the minimum technical requirements outlined on the platform.

Canvas also automatically records student activities, including the first and last access to modules, pages viewed, discussion messages read and sent, chat room discussions, and topics posted. This data is accessible to the Online Facilitator to assess class participation and provide necessary support.



Maintenance Type	Schedule (UK Time)	Availability
Daily Maintenance	4:40 AM - 5:30 AM	Not Accessible
Saturday Maintenance	6:00 AM - 9:00 AM	Not Accessible
Routine Maintenance (UoW IT)	As scheduled (advance notice provided)	May affect access

# TEACHING AND LEARNING



## Software

In addition to Canvas, you must be able to open, create, and edit Microsoft Office files, including Word, Excel, and PowerPoint. A Microsoft 365 student account will be provided, granting access to the Microsoft suite, including Microsoft Teams. For IT support, refer to the IT and software section.



## Email

All students are assigned a university email address accessible via Outlook as part of Microsoft 365. You can use the software package or access it online. Regularly check your university email for important information.



## Reading List

Each module includes a reading list that provides access to all core and recommended readings. You can find this list by clicking on "Reading List" in your classroom menu, which will display the items along with access links.

# TEACHING AND LEARNING



## Learning Hours

Understanding your commitment to study is crucial. Notional learning hours indicate that students typically spend 10 hours of learning for each academic credit unit (QAA 2006). For this module, students are expected to dedicate 300 hours to their studies. Additionally, formative feedback will be provided by module leaders/Class teachers throughout the semester to support learning.

To maximise your academic success, actively engage with the learning resources provided by module leaders. Regular participation in online learning and class attendance is essential. Additionally, contribute to discussions, complete assigned activities, submit work on time, seek help when needed, and utilise feedback effectively, asking questions if clarification is required.

## The Academic Year and Timetables

Your academic year is divided into two semesters. Full-time students will typically study two modules per semester. Timetables will be provided during induction week after you complete your enrolment. Generally, a full-time business timetable spans one day, with each module scheduled for four hours per week. Once issued, timetables can only be altered in exceptional circumstances, so please discuss any issues with your assigned programme leader.

## Student Attendance

Attendance and engagement are crucial for your success in the Fashion Management programme, and your tutors and programme leaders take this matter seriously. Failure to attend or engage in modules may result in withdrawal from the programme. If you encounter any issues with attendance, please reach out to your tutors, programme leader, academic coach, or personal tutor. You can find the Student Engagement Policy on the UKMC website.

# TEACHING AND LEARNING



## Student Assessments and Grading

There are two assessment types: formative assessments provide feedback but don't count towards your grade, while summative assessments do count and are submitted at the module's end. The Module Assessment Guide outlines assessment types for each module, while the Assignment tab in Canvas provides due dates and assignment briefs. Please note that the assignment date you see is your personal due date, which may differ from your classmates' dates, especially if you have an approved extension. Assignments can include essays, reports, portfolios, and presentations, and each module has different requirements. Familiarise yourself with these at the start of each module. All assignments require proper citations and a reference list formatted in Harvard style. Deadlines are typically at 2 PM (14:00) UK time, so check for any changes.



## Assessment Marking Criteria

Marking Band	Qualities Demonstrated
90-100% Exceptional	Exceptional originality/independent thought, knowledge beyond the material, no errors, exceptional analytical/creative skills
80-89% Outstanding	Outstanding originality, knowledge beyond the material, very few errors, outstanding skills
70-79% Excellent	Excellent originality, knowledge beyond the material, minor errors, excellent skills
60-69% Very Good	Original thought, good knowledge alignment, minor errors, very good skills
50-59% Good	Some originality, draws on key elements, a few errors, good skills
40-49% Sufficient	Basic presentation, meets threshold levels, some errors, sufficient skills
30-39% Insufficient	Poor presentation, several errors, misses key elements, does not meet threshold levels
0-29% Poor	Very poor presentation, multiple errors, fails to draw on key elements, does not meet most learning outcomes





# COURSE ASSESSMENTS

## Submitting Your Assignments

### Formative Assessment Submissions



Formative assessments provide valuable feedback and are not mandatory; however, completing them is advised. Extensions do not apply, but feedback may be offered for late submissions in exceptional circumstances. To request feedback, email your class lecturer with your module title, classroom number, reasons for the delay, and submission details.

### Summative Assessment Submissions – First Opportunity



Submit your assignment via Canvas in the designated submission portal found under the Assignments tab.

Key points to remember:



- Upload all files simultaneously; do not use cloud links.
- You can resubmit before the deadline, but only the final version will be assessed.
- Acceptable formats are Word, PDF, or PowerPoint (for presentations only) unless specified otherwise.
- Submit well before the deadline; late submissions without an extension incur penalties.
- Avoid using the “comment” facility when submitting; comments may not receive a response.

# COURSE ASSESSMENTS



## Late Submissions (Summative Assessment, First Opportunity Only)

If you do not have an extension, late submissions for summative assignments can be uploaded via the submission portal for up to 7 days after the original deadline, but a marking penalty will apply. The submission portal closes at 2 PM following the assignment deadline. If you fail to submit, you will receive a grade of 0. Extensions do not allow late submissions beyond the extended deadline. Students should avoid late submissions as they may incur a marking penalty and negatively impact the next module, which starts the day after the original submission date.



## Submitting Your Assignments

Days Late	Marking Penalty
0-2 days	10%
2-7 days	20%

**(A day is a 24-hour period from 2 PM on the assignment due date.)**

### Extensions for Summative Assignments

For summative assignments (first opportunity only), students can request a seven-day extension. Please make sure to apply before the deadline. Key points include:

- **Extension Entitlements:**

Each student is entitled to three seven-day extensions per 12-month period without needing evidence. For further extensions, evidence will be required.

- **Disability Support:**

Students with disabilities may have different extension arrangements; contact your Student Success Tutor (SST) for details.

- **Late Submissions:**

After the deadline, late submissions are accepted for up to seven days with a marking penalty.

- **Impact on Modules:**

Extensions may affect your next module, starting the day after the original submission date.



## Second Opportunity for Summative Assessments



You may submit at a second opportunity for the following reasons:

1. Successful extenuating circumstances claim.
2. Failure to achieve a minimum pass mark of 50% on the first opportunity.
3. Failure to submit on the first opportunity resulted in a grade of 0.

### Key Notes:

- There is no marking penalty for submissions related to extenuating circumstances.
- You must make significant improvements based on feedback for resubmissions.
- The maximum grade for resubmissions is capped at 50%.

If you anticipate being unable to submit a summative assignment, even with a seven-day extension, you can apply for extenuating circumstances. This process requires supporting evidence for exceptional, unforeseen circumstances. Submit your claim as far in advance of the deadline as possible to avoid delays in confirmation. If accepted, you can submit your assignment at the next opportunity without a marking penalty.

By submitting your assignment, you declare yourself "fit to sit." If your personal circumstances significantly impact your ability to prepare, you should submit an extenuating circumstance claim before the deadline. If you apply for an extension or mitigation but submit your work anyway, you are declaring yourself fit to submit, which cancels any awarded extension or mitigation.

### No Submission

If you do not submit an assignment by the deadline or within 7 days of the original deadline, the submission portal will close, and you will receive a grade of 0. However, you may be entitled to a second opportunity submission. If you were unable to submit due to exceptional circumstances that couldn't be notified in advance, you can submit an Academic Appeal, which starts the day after the original submission date.

# COURSE ASSESSMENTS



## Academic Integrity

Students must uphold the highest standards of honesty and integrity. Academic misconduct includes cheating, collusion, plagiarism, fabrication, falsification, and misrepresentation.

## Plagiarism

Assignments are submitted through Turnitin, which checks for potential plagiarism and generates a similarity index. If the index is 25% or higher after excluding references and correctly cited work, your assignment will undergo further investigation.



## Use of Artificial Intelligence

Submitting work generated by an AI tool without acknowledgment is considered academic misconduct. Such work may not accurately reflect your ideas and could be viewed as plagiarism. Paraphrasing AI-generated text does not make it your own. Turnitin now includes an AI detection feature to identify AI-produced content. If you use AI tools to develop ideas, acknowledge them like any other source.



## Collusion

Collusion occurs when students collaborate on assignments outside the prescribed group work or brief. Online students should avoid discussing assignments in student-led chat groups, as this may lead to academic misconduct. While peer support is encouraged, sharing ideas, drafts, or content discussions is prohibited and may result in disciplinary action.

## Disciplinary Procedure for Academic Misconduct

If suspected of academic misconduct, your graded work will be sent to the Conducts and Appeals Unit for investigation. If proven, the mark will be changed to 0. You can download the Regulations and Procedure for the Investigation of Academic Misconduct from the UKMC Website.

# MARKING AND MODERATION



## Marking Process

Assignments are graded through a thorough process involving markers and moderators to ensure fairness. Summative grades are returned within three weeks of submission, while formative assignments are typically returned in two weeks.

## How Your Work is Graded

To pass a module, you must achieve a minimum grade of 40% on all summative assignments. Markers use a standardised rubric to provide feedback, detailing key assessment areas. This rubric is accessible on the Assignments tab of your classroom. Pay close attention to it to meet the brief requirements, as markers will provide feedback on each rubric area, highlighting strengths and areas for improvement.



## Word Count

Each assignment has a specified word count. Exceeding the limit by up to 10% incurs no penalty; however, exceeding it by more than 10% will result in a 10% reduction in the awarded grade, noted in the feedback.

## Feedback

To access feedback, click Help in Canvas and select Canvas Help and Guidance for Students. Markers will comment on each rubric and provide insights into strengths and areas for improvement.

## Marking Disagreements

In case of any queries regarding your grades, first seek feedback from your module leader. If concerns persist, email the academic office, including your name, module, classroom, and details of your query.

## Academic Appeals

You can also pursue a formal appeal. Familiarise yourself with the Conducts and Appeals Unit's information. You may appeal against Assessment Board decisions if there is evidence of:

- Incorrectly published grades
- Material irregularity in the assessment process
- Exceptional factors affecting performance not disclosed before the Award Board meeting
- Errors in applying University regulations regarding progression or awards
- Material errors in calculating award classifications





# EXTERNAL EXAMINER

External Examiners play a crucial role in maintaining and enhancing the academic standards and quality of our programmes. Their duties and responsibilities are outlined in detail in the University of Wolverhampton's Academic Regulations and on the External Examiner Guidance webpages. External Examiners are integrated into our systems before the start of each module via Canvas, allowing them to access essential course materials like assignment briefs and content. There are two primary types of External Examiners:

1. **Module External Examiner**
2. **Award External Examiner**

Their specific responsibilities are defined by their roles and are summarised in the table below:

Role	Key Duties	Deadline
<b>Module External Examiner</b>	<ul style="list-style-type: none"><li>- Provide confirmation that external moderation has taken place (and its outcome) for relevant modules.</li><li>- Submit an end of year quality report for relevant modules.</li><li>- Attend relevant Assessment Review Boards.</li></ul>	<ul style="list-style-type: none"><li>- Confirmation: Within 4 weeks from the date on which samples are provided.</li><li>- Quality report: End of September.</li><li>- Review Board: Typically scheduled in September.</li></ul>
<b>Award External Examiner</b>	<ul style="list-style-type: none"><li>- Attend any relevant final External Award/Progression Assessment Boards.</li><li>- Submit an annual report.</li></ul>	<ul style="list-style-type: none"><li>- Assessment Boards: Typically held in June/July for undergraduate courses, but may vary.</li><li>- Annual report: Within 4 weeks of the final External Assessment/Progression Board meeting of each academic year.</li></ul>

This structure ensures that our programmes adhere to the highest standards of academic integrity and are continually reviewed and improved upon, reflecting our commitment to excellence in higher education.



# ACADEMIC CALENDAR

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**SCAN FOR ACADEMIC  
CALENDAR**



# NURTURING YOUR POTENTIAL

At UK Management College, we are deeply committed to your success and well-being. Our campus extends beyond mere academic pursuits; it is a nurturing environment where dedicated teams are focused on supporting you throughout your college journey. Whether you require academic guidance, personal assistance, or support to enrich your overall experience, our specialised teams are here to help every step of the way. From our Admissions Team, who will assist you with the application process, to our Personal Academic Tutors, offering comprehensive aid throughout your academic path, and our Student Success Tutors, guiding you toward excellence—we ensure that all aspects of your education are addressed. Additionally, our Student Well-being Team is available to support your physical and mental health, promoting a balanced and fulfilling university experience.

**At UK Management College, you are not just a student; you are a valued member of a supportive and compassionate community.**

## PERSONAL ACADEMIC TUTORS ON CAMPUS

**Personal Academic Tutors**

**IT Support**

**Student Health & Wellbeing**

**Academic Office and Registry Team**

# PERSONAL ACADEMIC TUTOR TEAM

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At UK Management College, support extends well beyond academic instruction. To enrich your educational experience, we have a dedicated team available to assist you. Our Student Success Tutors provide personalised and tailored support to enhance your learning journey. While our lecturers focus on delivering course content, Student Success Tutors offer complimentary support in the following areas:

- **Development of Skills and Reflection:** Helping you build essential skills and encouraging self-reflection.
- **Academic and Professional Planning:** Assisting with your long-term academic and career goals.
- **One-on-One and Group Support:** Offering individual and group sessions to address your specific needs.
- **Academic Skill Enhancement:** Providing feedback and guidance to improve your academic performance.
- **Assignment Feedback and Review:** Offering constructive feedback on assignments to aid your development.
- **Time Management and Organisational Strategies:** Assisting you in developing effective time management and organisational skills.
- **Building Confidence and Autonomy:** Fostering a professional yet approachable relationship to help you become an independent, confident learner and an engaged community member.
- **Support Network:** Acting as a resource to share concerns and seek support, ensuring you feel confident in asking for help when needed.

Our Personal Academic Tutors work in collaboration with your lecturers to ensure that you succeed academically while also growing personally and professionally during your time at UK Management College.



# STUDENT WELLBEING

As the Wellbeing team at UKMC, we are aware of the importance of appropriate welfare support and creating a safe environment for students to grow and thrive within. Through this, our aim is to reduce any stress that may be caused by your education and help you cope with the demands of completing a degree. We will provide 1:1 support and guidance, alongside small group sessions and workshops to help you manage different challenges you may face during your time at university. Workshops and tailored support will include topics such as finance, life skills, mental health, and education.

Our team regularly hold charity fundraisers, events and awareness days. At UKMC we believe in getting involved directly with our students and building a rapport of support with them. Our Wellbeing team work alongside all members of staff and bring our community together. Every month the wellbeing team run a newsletter and post calendars on our social boards so students are updated on activities and events around the campus.

## Looking for Additional Support?

If you require extra support or have any concerns related to disabilities or additional learning needs, we're here to help! Please don't hesitate to reach out to our dedicated Student Wellbeing Team at [student.wellbeing@ukmc.ac.uk](mailto:student.wellbeing@ukmc.ac.uk)

Your well-being and success are important to us, and we're committed to providing you with the assistance you need to thrive on your academic journey. Feel free to get in touch anytime via email to student wellbeing – we're here to support you every step of the way!





# IT SUPPORT



The IT department offers a range of support services to help you with your studies. Visit the “Setting up your IT” webpage to find out about:



- Your email – we will use this to contact you while you study
- The Virtual Learning Environment – easy access to your learning materials
- OneDrive – safely store and share your files from anywhere, at any time



Wi-Fi network is free and provided by UK Management College. Please scan the QR CODE in your classroom. We ensure that you have all the IT equipment you need when on campus. There are computer study rooms across our campuses and our libraries.



We provide you with useful free software that you can use both on campus and at home. Find them in the Wolverhampton App Store. You can take advantage of productivity software like Microsoft Office, or Sophos Antivirus. There are also a variety of accessibility software, like text-to-speech tools if these are needed.

Book one-to-one sessions with the IT Training team to improve your basic IT skills, or to learn how to use free software. You can benefit from the globally recognised Microsoft Office qualifications. They are free for all students, and they look great on your CV!



# STUDENT LIBRARY



You can access the AUB library online via the website: <https://www.wlv.ac.uk/lib/>  
To get started using the library, access this support page for students based off campus, and read this FAQ about access to the library for distance learners. To complete your programme, you will need to be able to search for relevant academic literature outside of your Reading List. If you have identified a specific book, journal paper or other resource, you can search for it using the library catalogue. You will also need to use keywords to search databases and identify relevant literature.



The library offers a wide range of support with Study Skills. A good starting point is the Study Guides – for example, the Guide to Finding Information will teach you how to search databases for academic literature. For more in-depth learning on a specific topic, you could consider a Skills Workshop. There is also a 24/7 chat feature on this page where you can access one-to-one support with an individual query. Please inform staff you are a WLV Online student so they can provide you with the correct support.



There is a vast array of library resources available to you digitally. The programmes are 100% online and we do not supply hard copies of textbooks. Print allowances may be limited by license conditions. If you are struggling to locate a resource, please contact Library Assist.



In addition to our extensive digital library, UKMC boasts a state-of-the-art on-campus library, offering a wealth of academic resources for students to read and borrow. Alongside academic texts, the library houses a collection of novels for leisure reading, providing a well-rounded selection for both study and relaxation. With dedicated study spaces designed for comfort and focus, students can enjoy a quiet, productive environment for their academic and personal growth.



# MULTI-FAITH ROOM



At UKMC, we are proud to provide a welcoming and inclusive environment for students of all faiths and beliefs. Our on-campus Multi-Faith Room is a peaceful space open to all students, offering a quiet and reflective environment for prayer, meditation, or personal contemplation. Whether you are observing daily religious practices or simply seeking a moment of peace, the room is equipped to accommodate the diverse spiritual needs of our student community.



The Multi-Faith Room is accessible throughout the day, allowing students to integrate their faith practices into their daily routine with ease. Designed to promote respect and inclusivity, this space is a reflection of UKMC's commitment to fostering a supportive and harmonious campus atmosphere. All students are encouraged to use the facility, whether individually or in groups, to meet their spiritual or religious needs.



ARTS UNIVERSITY BOURNEMOUTH

YOUR SUCCESS  
**STARTS HERE**

0161 478 0015

[www.ukmc.ac.uk](http://www.ukmc.ac.uk)

[info@ukmc.ac.uk](mailto:info@ukmc.ac.uk)

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United Kingdom